

## Bristol SU Lettings Tenant Application Form

Please complete in full and return to our office with the below documentation

Please note all agreements remain subject to contract

Documentation Required	✓ Check
This completed form	
Copy of your Passport	
Proof of your right to rent in the UK (a copy of a UK, EEA or Swiss Passport or Copy of an in date visa for inspection)	
Proof of Address (copy of bank statement, bill for your current address)	
Copy of Student Card or proof of course enrolment (if applicable)	

### Property Details Being Reserved

Address –	
Proposed Start Date of Tenancy:	Length Of Tenancy:
Rent: Per month	Deposit: for whole property

Please tick

If you have viewed this property please confirm here that you are happy as seen	
If you are taking this property without a viewing please confirm here that you are happy to proceed on this basis	

### All Tenants Details

First Name	Surname	Share of Rent
<b>LEAD TENANT*</b>		£
1.		£
2.		£
3.		£
4.		£
5.		£
6.		£
7.		£
8.		£

\*Please be advised that the Lead Tenant will be the main point of contact for us, the Landlord and the DPS.

**Your Details**

Full Name (including any middle names):		
Are you a full time student?		
Course name and current year (Please state either post grad/Undergrad):		
Student Number (if applicable)		
Which University are you attending?		
Date of Birth:		
Nationality:		
Mobile Number:		
Email Address:		
Do you smoke? YES/NO	Do you propose to keep pets in the property? YES/NO	Any children living in the property? (if yes please state ages)
How did you hear about this property? Bristol SU Website/Rightmove/Zoopla/Sturents/Facebook/Urban Creation Website/ Other (please specify):		

Your Current Address Including Post Code?
How long have you lived at this address? -
Was this – RENTED/HALLS/OWNED/LIVING WITH PARENTS OR FAMILY/OTHER
Your Home address Including Post code? (If not same as above)
How long did you live at this address? -
Was this – RENTED/HALLS/OWNED/LIVING WITH PARENTS OR FAMILY/OTHER

**Current or Previous Landlords/Agents Details**

Landlord Name:	
Address:	
Telephone:	Email:

Are you aware of any bad credit or CCJ's pending or present against your name? YES/NO
If yes please give details-
<i>Please note Bristol SU Lettings reserve the right to carry out a credit check to verify the information provided on this form</i>

**Guarantor Details** (please note all Guarantors must be UK homeowners in receipt of a salary or pension and must have access to their email address to complete the required documents)

Guarantors full name including any middle names:	
Guarantors relationship to the applicant:	
Is the Guarantor a UK homeowner?	
Is the Guarantor in full time permanent employment or in receipt of a pension?	
Name of employer or pension provider?	
Will they be guaranteeing more than one tenants portion of rent?	
Guarantors full address:	
Telephone Number:	Email:

If you don't have a UK Guarantor you will need to select one of the following please tick

Advanced Rent Payment:	<input type="checkbox"/>
Housing Hand (subject to their fee's, for more information please visit their website directly)	<input type="checkbox"/>

**Employment Details** (if not a student)

Name of employer/business:	
Contact name for reference at your employers:	
Job title:	
Is the position temp or permanent:	
When did you start working here:	
Salary:	
Employers address:	
Telephone Number of contact:	Email of contact:

*Please note this application form does not form part of the tenancy agreement, all negotiations remain subject to contract, once your application and all relevant documentation as noted on page 1 of this form are lodged and checked we will send out your confirmation letter and your tenancy agreement.*

*Any amount paid in advance is a non-refundable amount paid to hold the property however if the landlord or we as his agent withdraws from the agreed let we will return this money to you in full. If you withdraw from the let we may retain some or all of this amount against the administrative costs incurred. All personal data will be processed in accordance with General Data Protection Regulation for more information please refer to our privacy policy which can be found at [www.bristolsulettings.co.uk](http://www.bristolsulettings.co.uk)*

*Applicants Consent (sign here) ..... Date .....*